

Freedom of Information

For noting

1. The Commission considered and approved the updated Guide to Information at the September meeting. It was agreed that the Commission should be kept informed of FOI requests with an updated FOI log to be provided quarterly.
2. The Commission is asked to note the updated FOI log – Appendix A.

Secretariat
November 2024

Boundaries Scotland Freedom of Information Requests 2024/25

Date Received	Requester	Organisation	Request	Date Responded	Response
18/04/2024	[REDACTED]	[REDACTED]	<p>Please can you respond to the following request for Information. The details I require are: Spend on Office supplies and associated products for the below financial years. 1st April 2022 – 31st March 2023 1st April 2023 – 31st March 2024 Start date & duration of Contract? Is there an extension clause in the contract and, if so, the duration of the extension? Has a decision been made yet on whether the contract is to be either extended or renewed? Who is the senior officer (outside of procurement) responsible for the contract? Name of Incumbent Supplier? How long have you traded with them? If you publish your register of contracts and purchasing, can you please provide a website link. In addition, can you confirm if you have a contract in place for Tail End Spend.</p>	22/04/2024	<p>Spend:</p> <ul style="list-style-type: none"> • 2022/23: £840 • 2023/24: £477 <p>Boundaries Scotland is an advisory Non-Departmental Public Body that is sponsored by the Scottish Government. As such, we have access to their suite of framework contracts. One of these framework contracts is for 'General Office Supplies', currently held by Lyreco UK Ltd. Although we have access to the contract, we do not manage the terms and therefore do not have access to the rest of the information you are looking for. To get this information you would need to ask Scottish Government - Request information - gov.scot (www.gov.scot)</p>
19/04/2024	[REDACTED]	[REDACTED]	<p>Please advise: 1. What payments, if any, you made to Stonewall (officially Stonewall Equality Limited) in the financial year 2022/23. 2. What payments, if any, you made to Stonewall (officially Stonewall Equality Limited) in the financial year 2023/24. 3. What payments, if any, you expect to make to Stonewall (officially Stonewall Equality Limited) in the current financial year.</p>	22/04/2024	<ul style="list-style-type: none"> • 2022/23: £0 • 2023/24: £0 • 2024/25: we do not expect to make any payments to Stonewall this financial year.
20/06/2024	[REDACTED]	[REDACTED]	<p>Under the Freedom of Information Act, for the tax years 2014/15 to 2022/23 inclusive, please would you please fully disclose the following details, breaking the figures by year: 1. How much revenue has been received by your organisation for services rendered to film and television productions? This could include location rental, permits and all other services related to film productions using your personnel or resources. 2. Please outline the type of work or service rendered, in each case and disclose the revenue received for each type of service. 3. How much has your organisation spent on facilitating such arrangements between 2014/15 to 2022/23, inclusive, broken down by year?</p>	24/06/2024	<ol style="list-style-type: none"> 1. Boundaries Scotland has not received any revenue from services rendered to film and television productions for any of the years between 2014 and 2023. 2. Not applicable. 3. Zero.
25/06/2024	[REDACTED]	[REDACTED]	<p>Please may you provide me with: 1. When are you next going through an audit of the national fraud initiative? 2. What current procedures do you have in place such as confirmation of payee against fraud? 3. What is your current confirmation of payee software incumbent product & the renewal date of the contract.</p>	27/06/2024	<p>Boundaries Scotland is an advisory Non-Departmental Public Body that is sponsored by the Scottish Government. As such we have access to the Scottish Government's finance, purchasing and HR systems and comply with all necessary procedures to report our spending. Additionally, we are audited annually as part of the Scottish Government. However, as we do not control or manage the above mentioned systems we do have access to the information you are looking for. Please contact the Scottish Government to request information about the software used.</p>
05/07/2024	[REDACTED]	[REDACTED]	<p>Under the Freedom of Information Act, I would request you to respond to questions included in the attachment. (See 'P_Chintata_Attachment' tab for attachment)</p>	08/07/2024	<p>Please find attached the completed spreadsheet. (See 'P_Chintata_Attachment' tab for attachment) You will notice that some of the questions have been answered with 'N/A'. This is because Boundaries Scotland is a small, advisory Non-Departmental Public Body that is sponsored by the Scottish Government. As such we are users of their suite of IT solutions called SCOTS. This includes services such as server access, networking infrastructure and security infrastructure. Although we use these services we do not manage the contracts in place for them – these are let and administered by the Scottish Government. We therefore do not hold all of the information you are looking for. To request this information from the Scottish Government please visit: Request information - gov.scot (www.gov.scot)</p>

11/07/2024	[REDACTED]	<p>I write under the Freedom of Information (Scotland) Act 2002 to request the following information:</p> <ol style="list-style-type: none"> The number of contracts you have awarded to supported businesses in each of the last five financial years (i.e.. 2019-20, 2020-21, 2021-22, 2022-23 and 2023-24). The cumulative value of your spend on these contracts in each of these years. For each of these years, the number of contracts awarded to supported businesses that you have utilised by any procurement body of which you are member. The cumulative value of spend by you on those contracts awarded by any procurement body of which you are a member in each of these years. 	<p>15/07/2024</p> <ol style="list-style-type: none"> Zero Zero Zero Zero 												
30/07/2024	[REDACTED]	<p>I am writing to you under the Freedom of Information Act 2000 to request the following information from your organisation. Please may you provide me with:</p> <ol style="list-style-type: none"> What software you are currently using to facilitate BACS payments & what is the date of the renewal for this contract? How much you are paying annually for this contract, and where do you advertise for this tender?' 	<p>31/07/2024</p> <p>Boundaries Scotland is an advisory Non-Departmental Public Body that is sponsored by the Scottish Government. As such, we use their SCOTS IT system to access their purchasing and accounting software. Although we use the software, we do not own or manage the contract and therefore do not hold the information you are looking for. To get the information please ask the Scottish Government: Request information - gov.scot (www.gov.scot)</p> <ol style="list-style-type: none"> One The supplier is Ricoh UK Ltd. They were chosen through the Scottish Government's 'Managed Print Solutions' framework. Our agreement with Ricoh started in November 2023 and is ongoing. The framework started on 22nd August 2022. Our agreement with Ricoh started in November 2023 and is ongoing. The framework will end on 21st August 2024. Yes, there is the option to extend the framework by two twelve month periods. The organisation responsible for the extension is the Scottish Government, not Boundaries Scotland. Framework: Managed Print Solutions Framework. Two. Yes. £615 												
16/08/2024	[REDACTED]	<ol style="list-style-type: none"> Number of Multi-functional devices at the Scottish Boundaries/Local Government Boundary Commission for Scotland? Name of supplier who provides this arrangement? Contract start date? Contract end date? Is there an option to extend this arrangement? Which Route to market used - if framework which one? How many single function printers do you have? Do printers form part of your managed print arrangement? What is the approximate spend on this service over the last 12 months? Name of person responsible for print at Scottish Boundaries? 	<p>16/08/2024</p> <ol style="list-style-type: none"> Alistair Grant 												
11/09/2024	[REDACTED]	<p>Hi there,</p> <p>Under the Freedom of Information (Scotland) Act 2002, I am requesting the following information:</p> <ol style="list-style-type: none"> The total number of full-time equivalent (FTE) press and/or communications and/or media officers employed over the last five financial years (broken down by year). The total cost (including salaries, benefits, and other associated costs) of employing these press and/or communications and/or media officers over the last five financial years (broken down by year). <p>If possible, can I please have the information provided in a table like the following – with your organisation's name in the first section (where I am using the Scottish Government as an example), following the information I have asked for:</p> <table border="1"> <thead> <tr> <th>Organisation</th> <th>2020-21</th> <th>2021-22</th> <th>2022-23</th> <th>2023-24</th> <th>2024-25</th> </tr> </thead> <tbody> <tr> <td>Scottish Government</td> <td>X £XXX X</td> <td>£XXX X</td> <td>£XXX X</td> <td>£XXX X</td> <td>£XXX X</td> </tr> </tbody> </table> <p>Thank you for your help.</p> <p>Best regards, Linzi Souter</p>	Organisation	2020-21	2021-22	2022-23	2023-24	2024-25	Scottish Government	X £XXX X	£XXX X	£XXX X	£XXX X	£XXX X	<p>13/09/2024</p> <p>Response:</p> <ol style="list-style-type: none"> Boundaries Scotland does not employ any press and /or communications and /or media officers. <ol style="list-style-type: none"> 2020-21: 0 2021-22: 0 2022-23: 0 2023-24: 0 2024-25: 0 As above, Boundaries Scotland does not employ any press and /or communications and /or media officers. <ol style="list-style-type: none"> 2020-21: £0 2021-22: £0 2022-23: £0 2023-24: £0 2024-25: £0
Organisation	2020-21	2021-22	2022-23	2023-24	2024-25										
Scottish Government	X £XXX X	£XXX X	£XXX X	£XXX X	£XXX X										

'Please advise:

1. The details of any office accommodation your organisation provides to staff to carry out

trade union business. Please include details of:

space measured in square feet

how much of this space is contained within entirely separate buildings (i.e. occupied solely by staff carrying out trade union business)

whether a professional valuation of the market rental value of the space has

been sought either in-house or externally, and if so, what the valuation of the space was any charges the council levy for office space given to trade unions.

2. Do you deduct trade union subscriptions for any of your employees via payroll (sometimes known as the "check off" system)? If so, do you charge a fee to the trade unions concerned for providing this service?

3. With regard to trade union facility time, please provide the total cost of facility time from your pay bill for the financial year 2023/24 and the budget for the current financial year. Please also advise the current number of employees that you fund to be union officials, measured as full time equivalents? (For guidance on definitions please refer to the Government's Transparency Code for local government: <https://www.gov.uk/government/publications/local-governmenttransparency-code-2015/local-government-transparency-code-2015>)

4. Please advise any estimates for other costs met for those staff on trade union facility time apart from salaries - including travel expenses, office supplies, telephone expenses and energy bills.'

Boundaries Scotland is an advisory non-departmental public body that is sponsored by the Scottish Government. As such, we are staffed by Scottish Government civil servants. Our staff therefore have the opportunity to join the Public and Commercial Services union (or other unions), but it is not managed by or administered by Boundaries Scotland. To get the information you are looking for you would need to contact the Scottish Government at -

Request information - gov.scot (www.gov.scot)

06/10/2024

'The information that we require is as follows:-

1) Do you use a social media management platform?

2) If so, what tools do you use?

3) What is your annual spend on a Social media management tool?

4) What dates does your contract with your current supplier end (month & year)

?

5) Do you use a social listening / media monitoring platform?

6) If so, what tools do you use?

7) What is your annual spend on a social listening / media monitoring tool?

8) What dates does your contract with your current supplier end (month & year)

9) Who is the senior person responsible for managing these contracts?'

1. No

2. Not applicable

3. Not applicable

4. Not applicable

5. No

6. Not applicable

7. Not applicable

8. Not applicable

9. Not applicable

11/10/2024

14/10/2024
