

Second Review of Scottish Parliament Boundaries Policies and Procedures Booklet

Action required

1. The Commission is invited to consider a draft Policies and Procedures Booklet for the Second Review of Scottish Parliament Boundaries.

Background

2. The aim of the booklet is to explain the Commission's policies and procedures for the Second Review and is intended for everyone with an interest in the process of the review, including: members of the public, parliamentarians, political parties, local authorities and councillors.
3. The draft booklet is attached at Appendix A. As drafted, the booklet will support development of early designs for constituencies. It is suggested that it remains in draft until the Commission has completed engagement with stakeholders and had the opportunity to consider its approach further.
4. The booklet has been simplified from a version used for the First Review and follows a similar design to the one used during the Islands Reviews. The Islands Reviews Guidance Booklet [can be viewed here](#).
5. As the booklet sets out to explain much of what is set in legislation the Commission may wish to consider taking legal advice on its content.
6. The booklet will be published on the Commission's website with other documents supporting the review such as an islands impact assessment, equality impact assessment, and a guide on how to submit an effective consultation response. Draft versions of these documents will be shared at future Commission meetings.

Conclusion

7. The Commission is invited to offer any comments on the draft Policies and Procedures Booklet.

Secretariat
December 2022