

Finance Update

For Information

1. A Finance Update table is at Appendix A. The Commission is invited to note its financial position as of 28 August 2017.
2. The most significant change to the forecast outturn is that £20,000 has been added under Administration in February to cover the costs of a website refresh.
3. Following clarification from the Scottish Government, the budget for the financial year is £184,000, not £171,000 as in the finance update to the meeting on 30 May 2017.
4. Some other items the Commission may wish to note are:
 - the £5,454 under Administration for September is predominantly for charges from the Scottish Government's Information Services & Information Systems (ISIS) department for maintenance and website support / access. The Secretariat is awaiting clarification from ISIS as to the amount and timing of payment for its services this financial year. The amounts are not expected to exceed the amounts provided for in the forecasts.
 - the £3,093 under Administration for March is predominantly for geographic information systems software licences.
 - the £3,574 under Administration (unscheduled) is predominantly funds set aside for training.

Secretariat
September 2017

Local Government Boundary Commission for Scotland
Budget and Outturn Forecast 2017 - 2018

LGBCS Paper 2425
Appendix A

	Budget	Actual Spend				Forecast Spend									Spend To Date	Balance to spend		Overall Forecast	Forecast Remainder		
		April	May	June	July	August	Sept	Oct	Nov	Dec	January	February	March	Unscheduled		(£)	(%)		(£)	(%)	
Staff Salaries	75,000	6,153	6,145	6,163	6,163	6,239	6,239	6,239	6,239	6,239	6,239	6,239	6,239	0	24,624	50,376	67	74,539	461	1	
Commissioners' Fees	20,000	0	393	1,230	0	225	2,649	2,083	2,083	2,335	0	2,335	2,335	2,934	1,623	18,377	92	18,604	1,396	7	
Total	95,000	6,153	6,538	7,392	6,163	6,464	8,889	8,323	8,323	8,575	6,239	8,575	8,575	2,934	26,247	68,753	72	93,143	1,857	2	
Accommodation, Rent, Rates etc	18,000	0	0	0	4,324	0	4,324	0	0	4,324	0	0	4,324	checksum	0	4,324	13,676	76	17,295	705	4
Administration	45,000	344	6,618	200	369	1,266	5,454	1,664	122	160	1,575	20,122	3,903	3,574	7,531	37,469	83	45,372	-372	-1	
Travel & Subsistence	2,000	6	507	12	0	0	10	0	0	343	158	10	0	1,250	524	1,476	74	2,295	-295	-15	
Review costs	4,000	0	0	0	0	432	0	0	500	0	500	0	0	0	0	4,000	100	1,432	2,568	64	
Unallocated	20,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20,000	100	0	20,000	100	
Total	89,000	350	7,125	211	4,693	1,698	9,787	1,664	622	4,827	2,233	20,132	8,227	4,824	12,379	76,621	86	66,394	22,606	25	
Total	184,000	6,504	13,663	7,604	10,856	8,162	18,676	9,986	8,945	13,402	8,472	28,707	16,802	7,758	38,626	145,374	79	159,536	24,464	13	
														checksum	0	0	0	0	0	0	

Notes

Totals for April - July are actuals copied from outturn ledger

Forecast correct as of 28 August 2017

Overall budget based on allocation from sponsor department is £184,000