

## Finance Update

### For Information

1. A Finance Update table is at Appendix A. The Commission is invited to note its financial position as of 27 November 2017.
2. Forecast expenditure has increased by c. £3,300 since that shown in LGBCS Paper 2425 at the meeting of 12 September 2017. This is chiefly due to increased Administration expenditure on videoconferencing, and geographic information systems (GIS) software, which is partially offset by reductions in expenditure on salaries and Commissioners' fees.
3. Some items from the forecast the Commission may wish to note are:
  - the Salaries changes after October are due to the impact of uprating of Scottish Government salaries and the effect of staff changes within the Secretariat;
  - the £6,619 under Administration in December is chiefly for an advanced licence for a GIS software package;
  - the £4,585 under Administration in January is chiefly due to the planned purchasing of new furniture and videoconferencing equipment.
  - The £23,842 under Administration for February is chiefly due to the planned website refresh.
  - the £5,487 under Administration for March is primarily funds set aside for GIS training and software.

Secretariat  
November 2017

Local Government Boundary Commission for Scotland  
Budget and Outturn Forecast 2017 - 2018

27-Nov-17

	Budget	Actual Spend								Forecast Spend						Spend To Date	Balance to spend		Overall Forecast	Forecast Remainder	
		April	May	June	July	August	Sept	Oct	Nov	Dec	January	February	March	Unscheduled	(£)		(%)	(£)		(%)	
Staff Salaries	75,000	6,153	6,145	6,163	6,163	6,119	6,163	6,163	6,546	5,621	5,888	5,888	5,888	0	43,068	31,932	43	72,899	2,101	3	
Commissioners' Fees	20,000	0	393	1,230	0	246	1,327	259	0	3,297	2,149	2,149	2,149	1,000	3,454	16,546	83	14,200	5,800	29	
<b>Total</b>	<b>95,000</b>	<b>6,153</b>	<b>6,538</b>	<b>7,392</b>	<b>6,163</b>	<b>6,365</b>	<b>7,490</b>	<b>6,421</b>	<b>6,546</b>	<b>8,919</b>	<b>8,037</b>	<b>8,037</b>	<b>8,037</b>	<b>1,000</b>	<b>46,523</b>	<b>48,477</b>	<b>51</b>	<b>87,099</b>	<b>7,901</b>	<b>8</b>	
Accommodation, Rent, Rates etc	18,000	0	0	0	4,324	0	0	0	4,324	0	4,324	0	4,324	checksum	0	0	0	17,295	705	4	
Administration	45,000	344	6,618	200	369	235	1,345	4,877	377	6,619	4,585	23,842	5,487	170	13,988	31,012	69	55,068	-10,068	-22	
Travel & Subsistence	2,000	6	507	12	0	0	9	-82	20	343	1,008	10	0	100	452	1,548	77	1,933	67	3	
Review costs	4,000	0	0	0	0	432	0	0	0	0	0	0	1,000	0	432	3,568	89	1,432	2,568	64	
Unallocated	20,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20,000	100	0	20,000	100	
<b>Total</b>	<b>89,000</b>	<b>350</b>	<b>7,125</b>	<b>211</b>	<b>4,693</b>	<b>667</b>	<b>1,355</b>	<b>4,795</b>	<b>4,720</b>	<b>6,963</b>	<b>9,916</b>	<b>23,851</b>	<b>10,811</b>	<b>270</b>	<b>19,196</b>	<b>69,804</b>	<b>78</b>	<b>75,727</b>	<b>13,273</b>	<b>15</b>	
<b>Total</b>	<b>184,000</b>	<b>6,504</b>	<b>13,663</b>	<b>7,604</b>	<b>10,856</b>	<b>7,032</b>	<b>8,844</b>	<b>11,216</b>	<b>11,266</b>	<b>15,881</b>	<b>17,954</b>	<b>31,889</b>	<b>18,848</b>	<b>1,270</b>	<b>65,719</b>	<b>118,281</b>	<b>64</b>	<b>162,827</b>	<b>21,173</b>	<b>12</b>	
														checksum	0	0	0	0	0	0	

**Notes**

Totals for April - October are actuals copied from outturn ledger

Forecast correct as of 27 November 2017

Overall budget based on allocation from sponsor department is £184,000