

**Islands Reviews: Style Guide**

**Orkney Islands, Shetland Islands and Na h–Eileanan an Iar council areas**

**Action**

1. The Commission is invited to consider and agree a style guide for documenting the Islands Reviews to ensure consistency for each council area review.
2. A suggested style guide for the islands reviews is attached in Appendix A.

**Conclusion**

3. The Commission is invited to consider the draft style guide and offer any comments, additions or amendments

**Secretariat  
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